

THE CINEMA INDUSTRY BENEVOLENT FUND OF VICTORIA INC.

ABN 28 604 010 935

Incorporated. Association No. A0033167Z

Established 1937

Incorporated 1996

Registered Office: 9/650 Chapel Street, South Yarra Vic 3181

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STUDENT SUPPORT GRANTS – 2025 Year **Application Terms/Conditions**

In order to ensure that Student Support Grants are allocated equitably to successful, qualifying applicants, the CIBF presents these Conditions for the application, selection and fulfilment of the Support Grants.

- 1) Applicants must be (i) current employees, or (ii) children or dependants of present or past employees of the Cinema Industry and resident in the State of Victoria, or in Albury/Riverina Area of NSW, or in Tasmania and who are or have been so employed for a continuous minimum period of twelve (12) months as at January 1st of the year of proposed study.
- 2) Applicants must be engaging in study during the 2025 Academic year but there is no age limit. Mature-aged applicants returning to study are welcome to apply. The place of study should be in Victoria, the Riverina Area of NSW or in Tasmania. In special circumstances, applicant students who have not yet completed their course or who are considering undertaking Post Graduate Studies may be considered, but any decision of the CIBF Selection Sub-Committee will be final.
- 3) Six (6) or more Secondary School and six (6) or more Tertiary Level Support Grants will be available for the 2025 year. Secondary School Support Grants will apply only to study years 11 and 12 (i.e., Vic or NSW or TAS or equivalent). Accredited vocational studies recognised by the respective State are also recognised by the CIBF for the purpose of Support Grants. Additionally, the CIBF sub-Committee is empowered to make a number of Encouragement Awards, where an application has not qualified for a full Support Grant (as listed in Clause 4 hereof), providing that the CIBF total permitted annual budget for all Support Grants in a year will not be exceeded.
- 4) Successful applicants will be asked to provide their banking details for the purpose of Electronic Funds Transfer. Failure to provide banking details will regrettably yet necessarily disqualify the applicant from receiving the Support Grant.
- 5) For the 2025 Study Year, Secondary School Support Grants will be awarded at \$1,000.00 per annum; Tertiary Level Support Grants will be awarded at \$2,500.00 per annum and Encouragement Awards will be awarded at \$1,000 per annum.
- 6) Payment of Full Support Grants will be made by EFT only to successful Secondary and Tertiary awardees in two (2) equal instalments:
 - a) One-Half at the time the Support Grant is awarded,
 - b) And the balance, after Mid-term, following receipt of acceptable first half/semester results.

- 7) The second instalment will only be settled once first half/semester results have been forwarded to the CIBF. Results should be forwarded as soon as practicable. In cases where results for the first-half are not issued, then Tutorial Staff Progress Reports, in writing, currently dated and signed, may be accepted. The Results and/or Tutorial Staff Progress Reports must indicate that satisfactory progress has been achieved in the course of study being undertaken.
- 8) **Encouragement** awards will all be paid in full by EFT at the time the award is granted.
- 9) Support Grants will be awarded by the CIBF Student Support Grants Sub-Committee after taking into account the student's financial & other needs, their scholastic capacity and learning ability and the Applicant's suitability for the proposed course of study. **Original Tutorial Staff References, signed Original Personal Character References and your own Personal Submission supporting the Application outlining objectives and any relevant personal information**, are essential and must accompany the Application. Under the Rules of the CIBF of Victoria Inc., there must also be a Benevolence need attributable to the applicant's submission and the consequent awarding of any Support Grant. This need will include consideration of the student's lack of personal financial support (ie.no access to adequate financial resources) in paying for Course Fees, Living Expenses, necessary Travel Costs, essential Books/Journals/Equipment etc. their personal difficulties/needs (i.e. disabilities or restrictions). Accordingly, some Personal Financial and Other Details are requested in the Application.
- 10) As part of the selection process and if decided appropriate by the CIBF sub-Committee, applicants may occasionally be required to attend for an interview.
- 11) An Application may be re-submitted annually for consideration by the CIBF Student Support Grants Sub-Committee, but only upon the submission of a new, fully completed Application Form and all its relevant and required information & attachments, by the student.
- 12) The closing date for receipt of Applications will be **28 February 2025**. Applications will be accepted to the attention of **The Secretary** at either the above **postal** or **email** address. The closing date will be strictly adhered to.
- 13) **Incomplete applications** may be treated as not eligible for consideration for any support grant to be awarded by the CIBF's sub-committee. It is the responsibility of the applicant to ensure that all relevant sections, and supporting paperwork, has been included with the submission.
- 14) All Applications received for consideration by the Student Support Grants Sub-Committee, will be dealt with on a strictly confidential basis and no information will be disclosed to any other person/s outside of this sub-Committee.
- 15) These Conditions and any other selection criteria implied or otherwise, may be varied at the discretion of the CIBF's sub-Committee without written notification to any applicant, but any such variation/s will be updated on the CIBF website as soon as practicable. Any decision/s of the CIBF Student Support Grants Sub-Committee will be final and no correspondence can be entered into regarding any of those decisions made.
- 16) Having read these conditions, clarification may be requested by contacting **The Secretary** at the above email address, accepting that any response shall be subject to the conditions of Condition 15.